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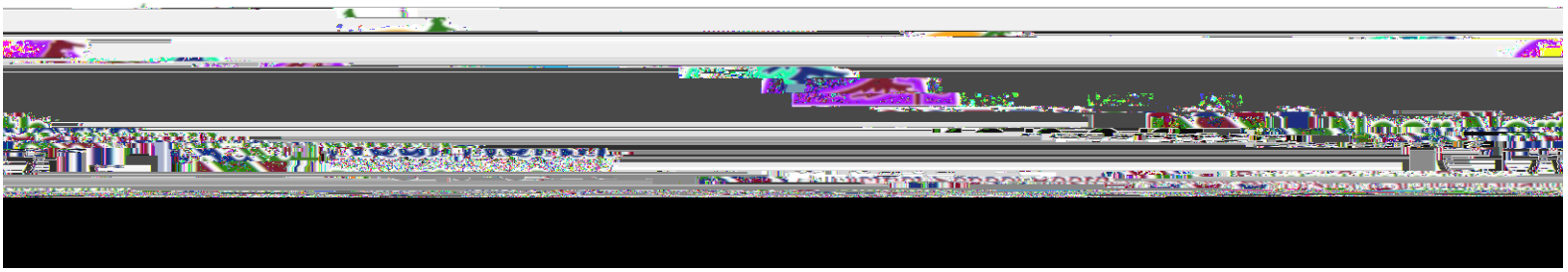
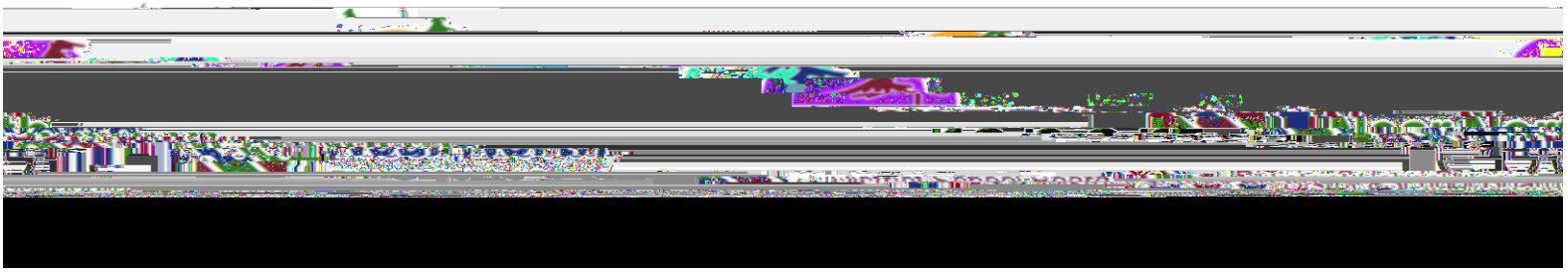
Tuesday, March 22, 2022 | 5:30 PM

Join Zoom Meeting
https://nearnorthschools-

Minutes of the



Title:	NNDSB Board of Trustees Bylaw Amendments for Consideration



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Governance Manual

By-Laws, Policies, Administrative Guidelines

Democratically elected school boards play a key role in ensuring that schools remain responsive to both provincial requirements and local needs and resources.

Governance Manual

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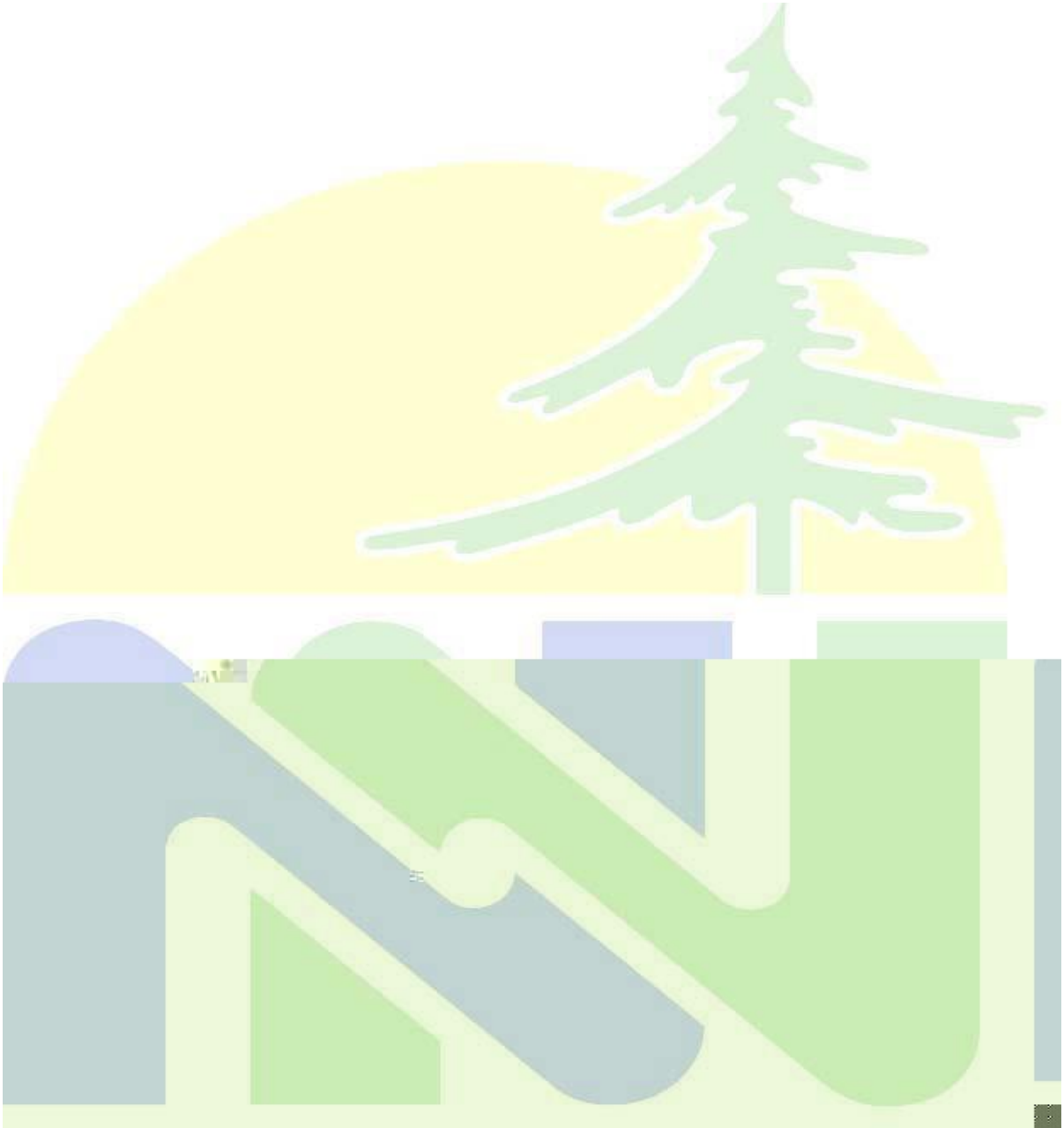
BY-LAWS



Governance Manual

BY-LAWS

DEFINITIONS AND MEANINGS OF TERMS

For this By-law and all other By-laws of the Near North District School Board, unless the context otherwise requires:

1. Definition and Meaning of Terms

‡ the singular includes the plural;

‡ ³$ & 7´ means the Education Act as amended from time to time;

‡ ³$ 1 1 8 $/ 25*$1,=$7,21$/ 0((7,1*´ PHDQV the first meeting held in ~~December~~ November each year which is not a municipal election year;

‡ ³%2$5'´ PHDQV WKH 1HDU 1RUWK 'LVWULFW 6FKRRO %RDUG the Education Act, is a public school board representing the Districts of Nipissing and Parry Sound; and a portion of the District of Muskoka;

‡ ³%2$5' 0((7,1*´ PHDQV D PHHWLQJ RI WKH ZKROH %RDUG informal discussion, dialogue, information sharing, formulation and monitoring of policy;

‡ ³&+$,5´ PHDQV WKH &KDLU RI WKH %RDUG DQG RU RI DQ Subcommittee established by the Board;

‡ ³&200,77((´ PHDQV DQ\ 6SHFLDO &RPPLWWHH 6WDQGLQJ Committee or Committee of the Whole established by the Board;

‡ ³&216(1686´ PHDQV WUXVWHHV SUHVHQW DW WKH PHHWL with the proposed decision;

‡ ³',5(&725 2) 7+(%2$5'´ PHDQV WKH &KLHI ([HFXWLYH 2IIL system and Secretary of the Board;

‡ ³)1,56 1$7,216 5(35(6(17$7,9(´ means a person elected by his/her peers to represent First Nations interests on the Board (this member is a voting member) in accordance with the Act and Regulations;

‡ ³,1$8*85$/ 0((7,1* PHDQV WKH LQDXJXUDO 0HHWLQJ RI D held following a municipal election and the commencement of the term of office;

- ³ 0 ((7 , 1 *ińcludes a meeting of the Board and of Committees;
- ³ 3 5 , 9 $ 7 6 ((6 6 , 2 1 mátters will be dealt with in

6. The person with the clear majority of votes shall be the Chair until the next annual organizational meeting and shall at once take the Chair and preside over the further conduct of the business of the meeting.

7. In the case of an equality of votes at the election of the Chair, the candidates shall draw lots to fill the position of Chair. The name of the tied candidates will be placed on a separate ballot. The ballots will be placed in a ballot box and a scrutineer shall draw one ballot which will indicate the successful candidate. The same process will be followed when the first candidate does not have a clear majority and the candidates with the least votes are tied. The name drawn from the ballot box by a scrutineer shall remain for the next ballot.

8. With the Chair presiding, the Board shall then proceed to elect a Vice-Chair and the procedure shall be as for the election of the Chair, as per item 4. (b) and (c).

9. All ballots shall be destroyed at the Organizational Meeting by resolution of the Board.

10. Following a Mu

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Governance Manual

BL-102
Approved: June 22, 2020
Review:

BOARD MEETINGS

1. Regular meetings of the Near North District School Board shall be normally held

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Governance Manual

BL - 104
Approved: June 22, 2020
Review:

COMMITTEE OF THE WHOLE BOARD

1. Committee of the Whole Board shall be open to the public.

2. Committee of the Whole Board is an opportunity for trustees to engage in informal discussion necessary for quality decision making.

Governance Policies

Governance Manual

Governance Manual

4.3.4. Once approved by the Board, the revised policy shall be included in the Policy section on the % R D website.

5. Administrative Guidelines

Administrative Guidelines are a set of rules and directives that the staff of the Board follow with respect to operational and administrative functions. The Administrative Guidelines provide

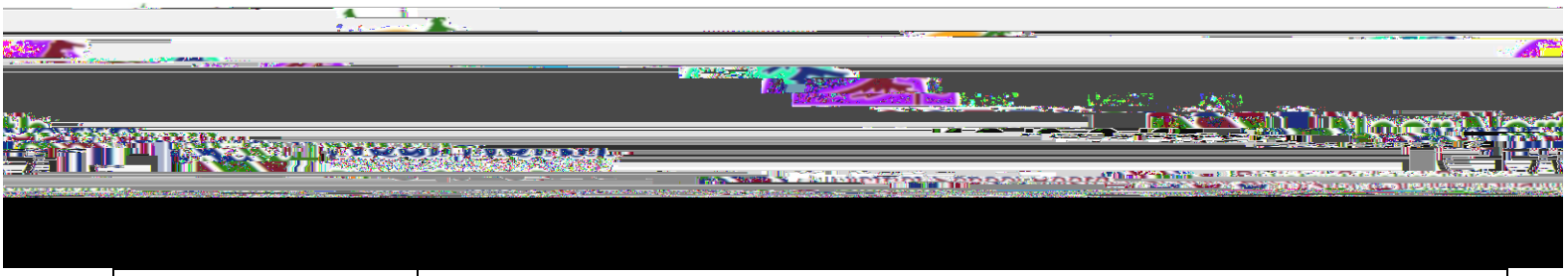
5.2.5. Any revised administrative guideline shall be included in the Policy section of the % R D website.

Reference Documents

Education Act, s.169.1 Duties and Powers of Boards

OPSBA: Guide to Good Governance 2018-2022

Title:	**2022 Trustee Elections Distribution and Determination Report**
Contact:	Craig Myles, Director of Education
Date Submitted:	Board Meeting March 22, 2022
Mandate	Before each general election, every board of trustees determines the number of trustee positions on their board and distributes these positions across the boardôs area of jurisdiction. This process is known as trustee determination and distribution (D&D). The D&D process plays an important role in ensuring that representation on school boards is democratic and fair. It also allows trustee candidates to identify and select an electoral ward in which to run.
Background	In the 2006 elections, under Ontario Regulation 412/00 of the Education Act, school boards were responsible for trustee determination and distribution calculations. This regulation gave school boards the responsibility of determining the number of trustees they can have on their board based on the principle of representation-by-population (trustee determination), as well as the geographic area each of their trustees will represent (trustee distribution). Given the complexities involved with municipal restructuring during previous elections, municipal clerks played a key role in Determination and Distribution calculations. Since 2003, it has become the responsibility of school boards to calculate trustee determination and distribution. In the 2000 elections, Ontario Regulation 412/00 required the Clerks of the three municipalities with the largest population of the electoral group to calculate the determination and distribution of trustees. Municipalities/ unorganized territories were then combined into geographic areas to provide the best representation with the allowable number of trustees. It is this same geographic grouping that was utilized for 2003. For the 2006 elections trustees determined the distribution. On December 15, 2009, the Student Achievement and School Board Governance Act, 2009, came into force. The bill arose out of recommendations made by the Governance Review Committee on the duties of boards, chairs, trustees, and directors of education; effective school board practices; and long-term capacity building. The bill provides that the core business of school boards is student achievement. In keeping with that emphasis, it also removes the



administrative burden for boards to calculate the number of their trustees every election year (trustee determination). As a result of the amendments to the Education Act, and subject to the qualifications described below, the number of elected trustees in each board is now set at the number determined for the 2006 regular elections.

The ability of a board to reduce its number of elected trustees at the next regular election has not changed. A board may, by resolution, reduce the number of elected trustees to not fewer than five.

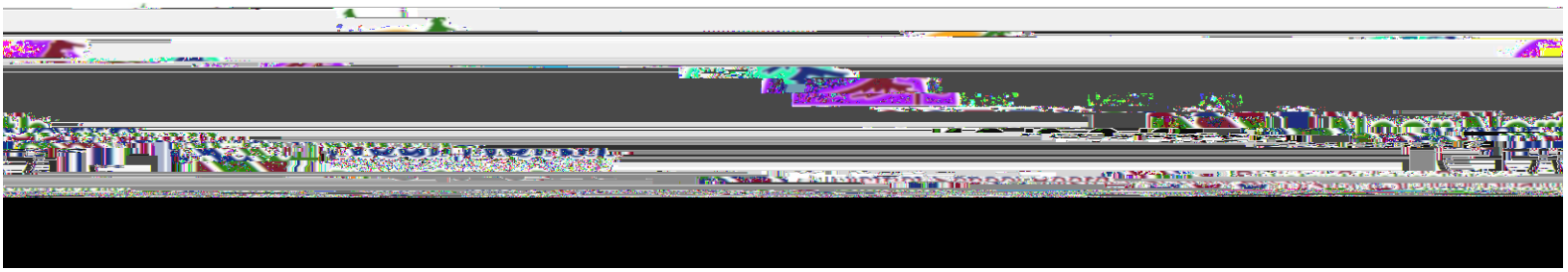
The determination formula in O. Reg. 412/00 will be preserved to respond to circumstances where a board may experience a demographic growth or a change in the size of its geographical area of jurisdiction which may justify additional trustees.

Key Dates:

Key dates are noted as follows:

Activity:	Date:
Boards <u>may</u> pass resolutions determining the number of their trustees and <u>must</u> pass a resolution determining their trustee distribution. Boards whose area of jurisdiction includes more than one municipality <u>must</u> pass a resolution establishing, or not establishing, low population municipalities. Last day for resolution to reduce trustee numbers	By March 31, 2022
Boards must send Determination & Distribution reports to the Minister, school board election clerks and secretaries of other school boards in the boardÕs jurisdiction Deadline for appeals by municipality rex	By April 4, 2022

Trustee Determination	Ontario Regulation 412/00 outlines the steps for determining the number of trustees on a board and steps for determining the geographic representation of its trustees. The regulation also includes a number of tables which contain information used in the determination and distribution calculations. As a result of the amendments to the Education Act the number of elected trustees in each board is now set at the number determined for the 2006 regular elections which was 8 for the Near North District School Board. Amendments made to the Education Act give district school boards the power to voluntarily reduce their numbers below the number provided for by Ontario Regulation 412/00 (minimum number of 5 members) by a board resolution. If the board chooses to exercise this option, they must pass a resolution to that effect before March 31, 2022.
Trustee Distribution	The school board is responsible for determining the geographic allocation of its members. A board can designate one or more areas as a low population area to allow for greater representation to an area than would be accorded by a strict representation-by-population approach. Designating areas as low population areas affects the calculation of trustee distribution but does not affect the total number of trustees for the board. In keeping with the historical treatment of low population areas, no areas within the boardôs jurisdiction have been designated as low population areas. Trustee Distribution as provided by the Ministry of Education, was utilized assuming the board has not designated any areas within its jurisdiction as low population areas. Each municipality/unorganized territory is listed with respective electoral group population as provided by the Municipal Property Assessment Corporation. The electoral quotient for each municipality is then calculated by: i) multiplying the electoral group population figure by the number of board trustees of 8; ii) divide the above number by the total electoral group population group of the school board of 79,612 The electoral quotient tells how many trustees you can have in each ward



In order to determine the geographic areas a trustee will represent, municipalities/unorganized territories were combined into geographical areas by zone to equal the allowable number of trustees.

Numerous municipalities within the jurisdiction of the board could equally be declared low population areas. However, since not all municipalities can be declared low population municipalities, zones were established to ensure reasonable representation based on electoral population, geographic area, municipal boundaries, and number of schools in each area.

2022 Electoral Distribution			
ZONE	**POPULATION**	**QUOTIENT**	**TRUSTEESn**

Population of Electoral Groups Report

School Board ID: 4 - NEAR NORTH DISTRICT SCHOOL BOARD

County/Mun: 4465 - GEORGIAN BAY TOWNSHIP

Ward	English Public	French Public	English Separate	French Separate	Prot-Sep	Other
01	549	0	0	0	0	0
02	23	0	0	0	0	0
4465 - Total:	572	0	0	0	0	0

County/Mun: 4816 - PAPINEAU-CAMERON TOWNSHIP

Ward	English Public	French Public	English Separate	French Separate	Prot-Sep	Other
00	471	0	0	0	0	0
4816 - Total:	471	0	0	0	0	0

County/Mun: 4819 - MATTAWAN MUNICIPALITY

Ward	English Public	French Public	English Separate	French Separate	Prot-Sep	Other
00	92	0	0	0	0	0
4819 - Total:	92	0	0	0	0	0