### ADMINISTRATIVE GUIDELINE

Title: Safe Schools: Suicide Risk Management

Effective Date: May 22, 2018 Responsibility: Superintendent of Education

#### 1.0 Rationale:

The Near North District School Board is committed to providing safe, welcoming and supportive learning environments for staff and students. All school boards promote student well-being and at times are faced with supporting students who are having thoughts of suicide and may need to respond to a student death by suicide. The NNDSB has a Suicide Risk Management Best Practice Guideline that addresses suicide pr

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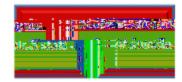
### **Urgent Response**

## Step One – Identification

School staff may have a student disclose directly their thoughts of suicide or a student may reveal it through social media, behavior, to a classmate, or within writing assignments. Please see the best practice guidelines for warning signs.

Any warning signs or disclosures warrant prompt attention and before the end of the school day

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Safety Plan and Wellness Recovery  Please note that a hospitalization at a time of crisis is limited treatment service focused on stabilization of the immediate crisis.  Most students will return with ongoing mental health challenges and need to be linked and appropriate resources  See the Suicide Risk Management Best Practice Guideline for more information and for ongoing support of the student	ed to services
Our mission is to educate learners to their fullest potential in preparation for life-long lear	ning.



In school Identifier trained in

\*Active Suicide Attempt emergency

Call 911 and Parent or Guardian (under direction of Principal)

> OR Take Directly to Hospital

Student identified as NOT SUICIDAL but supports needed Parent is contacted and assumes responsibility

Admitted



NNDSB Admin Guidelines April 2018

# CRISIS RESPONSE IMMEDIATE ACTION FLOW CHART

PRINCIPAL RECEIVES INFORMATION REGARDING A CRISIS

Confirm the event Gather pertinent information

Consider system effects

NORTH REGI)HCh (Signature Region - Penny Moffat 774-6907 (cell)

CRT LEADER calls PRINCIPAL OF SPECIAL ED. Discuss scope of event and make a plan for response/support

School-based

### CRISIS RESPONSE ACTION CHECKLIST FOR PRINCIPALS

confirm the crisis event and gather pertinent information
contact Superintendent and CRT team leader
find out what information the family wants shared
in order to share information and dispel rumors, develop a communication plan appropriate to the event
- hold a staff meeting

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CDC is notified

based on consultation with family consider lowering the flag to half-mast until after funeral for the death of a student for a death by suicide, refer to Postvention Strategies in the Suicide Risk Management Best Practice Guideline

# **Accessing Supports**

The Crisis Response Team's role is to stabilize the immediate crisis and to direct those that require it to additional ongoing supports. For some, the crisis may trigger some personal past history that requires further support. It is important to offer and link staff and students to appropriate resources.

## **Supports for Staff**

All board staff have access to an Employee and Family Assistance Program (EAFP) through the Human Resources Department. The Crisis Response Team will highlight these services as well as any local community services. Staff that appear to be struggling will be encouraged to seek out those resources and services.

The EAFP service provider is Shepell and they offer a wide variety of services and resources. Professional counselling under the Employee and Family Assistance Program (EFAP) is accessed voluntarily by the employee and family members, and is strictly confidential. Our EFAP counsellor network is a multi-disciplinary team of professionals who have master's degrees or PhDs in the fields of psychology, clinical soc0w. (y) 62008 Tw IO59.6(y) Tw IO5916